

MINUTES OF A MEETING OF THE BUCKLEBURY PARISH COUNCIL  
Held at the Bucklebury Memorial Hall on Monday 9<sup>th</sup> March 2009 at 7.45pm

PRESENT

Mrs. W. Frankum (Chairman); Mr. S. Beeson (Vice-Chairman); Mr. B. Dickens; Mr. J. de Lara; Mr. P. Brook; Mr. D. Heslop; Mr. H. Hind; Mr. T. Slatford; Mrs. L. Clarke; Mr. A. Gilbert; Mr. J. Brims; Mrs. H. Pratt (Clerk).

APOLOGIES

Mr. G. Pask; Mr. Q. Webb.

ALSO PRESENT

Mrs. S. Poole; Mrs. L. Slatford.

MINUTES

The minutes of the meeting held on Monday 9<sup>th</sup> February 2009 were agreed as a true record of the meeting and signed by Mrs. Frankum.

MATTERS ARISING

All matters arising are covered elsewhere in the minutes.

TOPICS

Mrs. Poole and Mrs. Slatford were welcomed to the meeting which was then closed for them to present the proposals for the improvements to the Fred Dawson Play Park.

Mrs. Poole stated that a number of companies had been contacted to quote to the specification drawn up and that it had been determined that Playground Facilities of Camberley which is a local family run business would be used. The proposal is to keep the existing swings and igloo climbing frame and to augment the equipment with a nest swing, a pole spinner, a metal tunnel slide (which is 4.2m high), a rotating dish, chin up bars and a selection of toddler equipment under the trees. The quote for these improvements is £47,000 plus VAT.

Mrs. Slatford went on to discuss the funding. Currently they have applied for grants applications to the value of £50,000. £30,000 of this is a Veolia grant.

To date £1,100 has been raised through a table top sale and an Eighties Evening.

Work is currently in progress to produce an information pack to send out to local companies who may consider supporting the project. Some funding is available specifically to youths if they apply for it, one teenager who is willing to do some of this work has been found and others are being sought.

Mr. Hind inquired as to whether they were aware that another local play park had received funding from WBC and whether this avenue of funding had been considered.

Mrs. Poole clarified that the area of land being considered for the improvements is just the existing play park and does not include the lower field used for football. Drainage and an artificial surface are being considered separately for this area.

Mr. Heslop enquired as to what the position was should insufficient funds be forthcoming. Mrs. Poole answered this indicating that the tunnel slide was the top priority and that the other pieces of equipment had been given priorities; however additional quotes from the supplier would be required.

Mrs. Poole stated that they optimistically would like to start on the 6<sup>th</sup> July; however they are uncertain as to whether or not planning permission is required. The position over planning permission is unlikely to be ascertained until the improvements to the Memorial Hall have been completed in May. Once the order has been placed, there is a 6 week lead time, followed by 2 weeks of implementation.

Mrs. Slatford asked if BPC would consider jointly applying for the Veolia grant such that VAT could be reclaimed once the order has been placed. A request was also made

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for a donation to support the production of the information packs for local companies. The meeting was reopened and Mrs. Frankum thanked Mrs. Poole and Mrs. Slatford for their efforts.

Mr. Heslop proposed that in principal BPC support the project and congratulated Mrs. Poole and Mrs. Slatford on the work to date; this was seconded by Mr. Dickens and unanimously agreed. Mr. Dickens then proposed that BPC consider how best support can be provided as the project moves forwards; this was seconded by Mr. Hind and unanimously agreed.

Mr. Heslop proposed that £150 from the youth budget from 2008/09 is donated to assist with the production of information packs; this was seconded by Mr. Dickens and unanimously agreed.

It was agreed that BPC could not financially commit to support the project during 2009/10 as the budget for the precept had already been agreed. It was also agreed that until the annex to the Memorial Hall is complete BPC are unlikely to be able to offer support. The Clerk will formally respond to Mrs. Poole and explain the position. HP

## PLANNING

- P1. Open Space Contribution for 46-48 Roundfield Application.  
Application 08/01990/FULD for re-development of 46-48 Roundfield has been taken to appeal. The Clerk reported that she had been contacted by Nicky Spink on behalf of WBC, regarding what project may receive any funding should the appeal be allowed. It was proposed that the Clerk should refer to the Play Park improvements by Mr. de Lara; this was seconded by Mr. Dickens and unanimously agreed. HP
- P2. Bucklebury Saab Garage.  
There was some discussion around the enforcement position at the Saab Garage. It was proposed by Mr. Dickens that the Clerk write to WBC requesting that action should be taken; this was seconded by Mr. de Lara and unanimously agreed. HP
- P3. The Old Cottage, The Avenue.  
No action has been taken at The Old Cottage, The Avenue to remove the Summer house which was subject to a retrospective planning application, refused in September 2008. Mr. Brook proposed that the Clerk write to WBC requesting that progress be made; this was seconded by Mr. Slatford and unanimously agreed. HP

Plans submitted for approval:

- P4. 09/00218/AGRIC Broad View Farm, The Ridge.  
Extension to existing agricultural building.  
BPC **objected** to this application and requested a full application, because it extends the brown field area and there has been a lot of enforcement action in the past.
- P5. 09/02282/HOUSE Kings Copse House, Southend. (Adjacent Parish).  
Alternations, improvements and minor extensions to existing dwelling house.  
BPC have **no objection** to this application.
- P6. 09/00124/HOUSE Mulberry House, Carbinswood Lane (Adjacent Parish).  
Demolition of former stable block and the erection of a swimming pool house.  
BPC have **no objection** to this application.

Planning applications determined:

- P7. 08/02343/CERTP Heatherdene, Cemetery Road.  
Conversion of garage to provide outside toilet, exterior staircase and guest accommodation.  
BPC were not consulted on this application and it has been **refused**.
- P8. 08/02351/FUL Bucklebury C of E Primary School.  
Removal of existing 1m high metal gates and fence panel (1 double, 1

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single gate) and erection of new 1.8m high metal gate (green) double gates, single gate and fence panel.

BPC had **no objection** to this application and it has been **approved**.

P9. 08/002359/HOUSE Merryfield, Kiff Green.

Demolition of old 2 ½ bay wooden garage; erection of new 3 bay garage at rear of property.

BPC had **no objection** to this application and it has been **approved**.

#### DISTRICT COUNCIL BUSINESS

Dc1. Funding of Pang and Kennet FWAG.

The Clerk reported that WBC had originally planned to withdraw the full £30,000 of funding provided to the Pang and Kennet FWAG for the financial year 2009/10. BPC wrote a letter lobbying against this withdrawal of funding along with a number of other individuals and groups, which resulted in £15,000 of funding being allocated.

S1. Schools.

The Clerk reported that a property in Long Grove had had a bonfire burning all day on Monday 9<sup>th</sup> March and large clouds of smoke had blown on to the school field for much of the day, making it difficult to play games. It was suggested that in the first instance the school should contact the people concerned directly and if the problem occurs again, BPC will put an article into The Oaks, asking people to be considerate of their neighbours.

The Clerk reported that there has been some discussion around lighting in the car park to aid safely getting to cars on darker evenings. BPC could see no objection providing that such lights are kept to a very low level and only on when required.

#### HALLS

H1. Memorial Hall.

Mr. Hind reported that the Finance and General Purpose Committee will be discussing charges for the annex and charging for pre-school storage. It is hoped that Richard Benyon will officially open the hall. Names for the annex have been forthcoming and a preliminary decision has been made.

#### MAINTENANCE

M1. Bucklebury Meadow.

Mrs. Frankum reported that Jon Thomas (WBC) is on long term sick due to a virus. The position regarding the reinstatement of the hedge and land use where the hedge was removed has been raised with Paul Hendry (WBC).

M2. Cemetery.

Mrs. Frankum reported that the roots in the Cemetery have been ground out and the area prepared for seeding, which will happen when the ground has warmed up a little. Mrs. Frankum has spoken to Roger Malloy about planting a yew tree on the ground, which would require protection from the deer.

Mrs. Frankum has spoken to Charlotte Plank regarding a quote for a metal gate style door for the chapel, enabling it to be aired.

#### PUBLIC PATHS AND THE ENVIRONMENT

Pp1. Bucklebury Water Management Plan.

Mrs. Clarke explained that the Bucklebury Water Management Plan involves contacting landowners should drainage ditches etc. become blocked, and an escalation route be in place should the landowner not clear the problem. The proposed escalation route is to contact BPC who would in turn contact the landowner again, and should no subsequent action be taken contact WBC.

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Mr. Heslop proposed that BPC would be willing to write to the concerned landowner/s; this was seconded by Mr. Slatford and unanimously agreed. Mr. Beeson proposed that Mrs. Clarke and Mr. Brims should act as contact points and inform the Clerk should any action be required.

Mrs. Clarke reported that Mr. Allison has proposed a plan to prevent the flooding near the ford, which would divert the water directly to the Blue Pool at Stanford Dingley without increasing the water in the Pang.

Pp2. Sandbags for Bucklebury Village.

Mrs. Clarke reported that she had attending a meeting with Piers Allison, a member of WBC and an engineer at which it was determined that the money (approximately £4,000) WBC have put aside for sandbags could be paid to BPC for the flood alleviation project directly in lieu of sandbags. It is understood that only one house in the village requested sandbags and that the people involved are willing to purchase their own.

Pp3. Bucklebury Common.

Mr. Beeson reported that he has reported a number of incidents of flytipping.

The bunds which are to be built around the fish pond area have been delayed until the next financial year due to budget constraints.

With the longer days, there has been increased 4x4 and motor-cycle activity on the Common, Mr. Beeson has communicated with the Police and WBC and this has resulted in 3 or 4 letters being written in the last month.

Y1. YOUTH.

The Clerk has received a request for funding for one year for a group of Bucklebury Primary School children to receive tennis coaching via Bucklebury Tennis Club. The cost of this has doubled since last year due to a change in the coach. Mr. Dickens proposed that a donation of £250 should be given out of the budget for 2009/10; this was seconded by Mr. Beeson and carried with 9 members supporting the proposal.

HP

GENERAL ADMINISTRATION

Ga1. Annual Parish Assembly.

Mrs. Frankum reported that Dick Greenaway is unable to attend the Parish Assembly. It was agreed that in addition to Karen Davies (FWAG), Tim Culley (Bucklebury Heathland Group), Piers Allison (Flood Alleviation Project) and Suzie Poole (Play Park) would be asked to give a brief update on their projects.

HP

Ga2. Allotments.

The Clerk reported that she had spoken to Bucklebury Estate regarding allotments for parishioners but had not received answers as a further discussion had to take place between the estate office and Mr. Hartley Russell. It was agreed that the Clerk would write to Mr. Hartley Russell to clarify the situation.

HP

Ga3. Byelaws for the Hockett Field and land at the Memorial Hall.

The byelaws for the Hockett Field and the land at the Memorial Hall should be clearly advertised at the sites. The Clerk will type up the byelaws and laminate them for the Hockett Field and also place them on the BPC noticeboard at the Memorial Hall.

HP

Ga4. Commons Clearing.

The Spring Common Clearing Event will be held on Saturday 25<sup>th</sup> April. Both Mrs. Frankum and Mrs. Clarke are unavailable. Mr. Dickens will ask his wife if she can organise refreshments.

BD

Ga5. Launch of the Bucklebury Tree Leaflet.

A walk to launch the Bucklebury Tree Leaflet will take place on Sunday 29<sup>th</sup> March leaving the Memorial Hall at 2.30pm. Mrs. Frankum requested donations of cakes.

All

Ga6. Posts of Responsibility.

The following posts were agreed:

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Burial Board: Mrs. Frankum; Mr. Brims; Mr. Dickens.  
 Footpaths: Mrs. Clarke.  
 Flood Liasion: Mrs. Clarke.  
 Memorial Hall: Mr. Hind; Mr. Gilbert.  
 Memorial Hall Improvements: Mr. Gilbert.  
 Patient Participation Group: Mr. Heslop.  
 Roads: Mr. Dickens  
 Bucklebury Common Advisory Group: Mr. Beeson; Mr. Slatford.  
 Parish Plan: Mr. Beeson; Mr. Brook.  
 Police and Community: Mr. Slatford.  
 NAG: Mr. Slatford  
 Bucklebury Meadows Workgroup: Mrs. Frankum; Mr. Beeson; Mr. Slatford.  
 Hockett Field Work Group: Mrs. Frankum; Mr de Lara; Mr. Hind.  
 Bucklebury Primary School: Mrs. Pratt (Clerk as a Parent Governor).  
 Victory Rooms and Recreation Ground: Mrs. Clarke.  
 The Oaks: Mrs. Clarke.  
 Play Park and Youth: Mr. Slatford.  
 Web Site: Mr. de Lara.  
 Planning throughout the parish: Mrs. Frankum.  
 Planning for Chapel Row and the Village: Mrs. Clarke; Mr. Brims; Mr. Brook.  
 Planning for Carbinswood and Windmill Lane: Mr. Gilbert.  
 Planning for Upper Bucklebury: Mrs. Frankum; Mr. de Lara; Mr. Dickens; Mr. Beeson; Mr. Slatford; Mr. Hind.  
 Planning for Western end: Mr. Heslop.

PARISH PLAN

Ppl1. Article for The Oaks.

Mr. Beeson agreed to write an article for The Oaks on the Parish Plan.

SB

FINANCE

F1. Balances:

Lloyds Treasurers Account	£27,365.32	At 20/2/09.
Scottish Widows Call Account	£27,698.93	At 1/1/09.
Scottish Widows Gilroy Bequest Account	£4,645.35	At 1/1/09.
Scottish Widows Memorial Hall Extension Fund	£84,469.34	At 1/1/09.

F2. Cheques to be signed by Councillors:

Crowthers	£862.50	Memorial Hall Annex Health & Safety Consultancy.
SLCC Enterprises Ltd.	£56.35	SLCC Regional Conference.
The Alpha Xperience	£25.00	Printing of cover page for Welcome Pack.
Ben Wolstenholme	£6.00	Oaks delivery – Tylers Ln. and The Slade.
Zurich Insurance Company	£457.38	Memorial Hall Works in Progress Cover.
Kennet & Pang FWAG	£600.00	Donation to FWAG.
Mrs. P. W. Frankum	£9.58	Expenses for gift for Terry Gamble.
Mrs. H. Pratt	£300.00	Clerks Feb '09 Salary.
Bucklebury Parish Council – MHE	£40,000.00	Balance of WBC members bid, Donnington Hospital Trust and WREN grant for Memorial Hall annex.
Clere Design & Print Ltd.	£100.00	Donation towards cost of tree leaflet.

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- F3. Funding for Play Park Project.  
 After some discussion, it was agreed that the Clerk should look into setting up an account with Scottish Widows Bank for any Play Park money raised; this should mirror the workings of the Memorial Hall Extension account. HP

CORRESPONDENCE

- C1. Supplementary Planning Guidance – Advance notice of Changes.  
 We have received advanced notice of changes to the Supplementary Planning Guidance which are believed to refer to the recommended levels for developer contributions. Mr. Heslop agreed to verify that there were no other changes being made. DH
- C2. Rights of Way Consultation.  
 WBC have advised BPC of a consultation on Rights of Way, comments upon which were originally requested and given in 2005. It was agreed that Mrs. Clarke would look at this. LC
- C3. Thames Valley Police – Launch of Community Policing Awards 2009.  
 The Clerk reported that Thames Valley police have provided posters requesting nominations for Community Policing awards.
- C4. Closure of Rural Housing Trust.  
 The Clerk reported that interests held by the Rural Housing Trust in developments have been sold to housing associations. Arlene Kersley is the Housing Enabler for Berkshire and is willing to speak to Parish Councils interested in such developments.
- C5. Berkshire Blind Society.  
 The Clerk reported that the Berkshire Blind Society have, as usual, asked for a donation from BPC. There are four parishioners who benefit from the work of the Society. Mr. Dickens proposed a donation of £60.00; this was seconded by Mr. Heslop and carried by 9 votes in favour and 1 against. HP  
 There was some discussion about BPC making donations to such charities and it was agreed that this would be discussed more at the April meeting.
- C6. Be Prepared Floods Leaflet.  
 The Clerk distributed a limited number of leaflets telling people how to be prepared for flooding. There has only been a limited print run of this leaflet as there is expected to be an imminent update from the Environment Agency. It was agreed that the Clerk should contact Carolyn Murison and find out whether we could put a soft copy of the leaflet on our web site. HP

The meeting closed at 10.15pm.

<b>NEXT MEETING:</b>	<b>MONDAY 6<sup>TH</sup> APRIL 2009</b>
<b>PLEASE NOTE THE FOLOWING DATES:</b>	
<b>Sunday 29<sup>th</sup> March 2009 2.30pm</b>	<b>Tree walk to launch tree leaflet.</b>
<b>Saturday 25<sup>th</sup> April 2009 2.00pm</b>	<b>Spring Common Clearing Event</b>
<b>Friday 8<sup>th</sup> May 2009 8.00pm</b>	<b>Annual Parish Assembly</b>

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