

MINUTES OF A MEETING OF THE BUCKLEBURY PARISH COUNCIL  
Held at the Bucklebury Memorial Hall on Monday 12<sup>th</sup> October 2009

PRESENT

Mrs. P. W. Frankum (Chairman); Mrs. L. Clarke; Mr. P. Brook, Mr. J. de Lara; Mr. T. Slatford; Mr B. Dickens; Mr. H. Hind; Mrs. H. Pratt (Clerk).

APOLOGIES

Mr. S. Beeson; Mr. A. Gilbert; Mr. J. Brims; Mr. G. Pask.

MINUTES

The minutes of the meeting held on Monday 14<sup>th</sup> September 2009 were agreed as a true record and signed by Mrs. Frankum.

MATTERS ARISING

There are no matters arising not discussed else where in the minutes.

TOPICS

T1. Adverts in The Oaks.

Publication and delivery of The Oaks costs BPC approximately £1,000 a year. A suggestion was made that BPC consider inserting paid adverts to off set the cost. Many councillors felt that they preferred The Oaks as it is and that adverts would alter it. Another view felt that adverts would enable BPC to better support businesses within the parish. It was also felt that the church magazine offers this service. A consensus was agreed that some questions would be placed in the Parish Plan questionnaire, to go out in early January asking what parishioners would prefer from The Oaks.

T2. Power of Well Being.

BPC do not currently have the Power of Well Being, under which it may potentially have been able to act as the party representing the parishioners of Bucklebury Village. The Clerk had circulated via email the guidance document on the Power of Well Being, however it was agreed that the Clerk would re circulate this and it would be discussed at the November meeting, after Councillors have looked at it in more detail.

HP  
All

T3. Carols in the Cemetery Chapel.

Mrs. Frankum reported that this year the Nichols family will be involved with a Carol Concert at the Blue Coat School in Thatcham, rather than the Cemetery Chapel. It was decided that if possible a carol service would be organised at the Cemetery Chapel, to be held on either Monday 21<sup>st</sup> or Tuesday 22<sup>nd</sup> December. It was agreed that Mr. Dickens, Mrs. Frankum, Mr. Slatford, Mr. de Lara and Mrs. Pratt would meet on Monday 2<sup>nd</sup> November to organise something.

BD  
WF  
TS  
JdL  
HP

PLANNING

P1. Bucklebury Saab Garage.

The Clerk reported that Mr. Brown the owner has been in contact with WBC regarding what may be considered acceptable to the planners for the fencing. BPC await a planning application.

P2. Heatherdene, Cemetery Road.

It was noted that the space above the garage at Heatherdene, is being used as living accommodation with curtains at the windows and an aerial. The Clerk will report this to WBC.

HP

P3. Red Hill View.

Red Hill View is now being actively marketed and the description is not in line with the planning permission which was granted. The Clerk will check the details and report this to WBC.

HP

Signature .....

Date .....

Plans submitted for approval:

- P4. 09/01931/HOUSE Thornton, Briff Lane.  
Single storey rear extension, garage conversion and erection of new detached garage and car port and extension to driveway.  
BPC has **no objection** to this application.
- P5. 09/01636/HOUSE Osgood Holding, Sadgrove Lane.  
Erection of replacement dwelling and garage following demolition of existing dwelling and outbuilding complex.  
BPC **objects** to this application.
- P6. 09/01791/HOUSE Little Oak, Briff Lane  
Retrospective – Construction of car port.  
BPC **objects** to this application.
- P7 09/01587/HOUSE The Dell, Sadgrove Lane  
& 09/01588/LBC Demolition of single storey corrugated iron clad rear lean to; construction of 2 storey rear extension.  
BPC has **no objection** to this application.

Planning applications determined:

- P8. 09/01530/HOUSE Byrons Chase, Carbinswood Lane.  
Construction of outbuilding for stables and garden equipment to replace existing facilities.  
BPC had **no objection** to this application and it has been **approved**.
- P9. 09/01509/FUL Oak Acre, The Avenue.  
Change of Use from paddock to residential cartilage.  
BPC **objected** to this application and it has been **withdrawn**.
- P10. 09/00769/HOUSE Blade Bone Butchery, Chapel Row.  
Reconstruction and extension of exisintg roof to form new bedroom area.  
BPC had **no objection** to this application and it has been **approved**.

## DISTRICT COUNCIL BUSINESS

Dc1. Nothing to report.

S1. Schools. Nothing to report.

## ROADS

- R1. Junction of Byles Green and Cemetery Road.  
The repairs to this junction have now been completed.
- R2. Long Grove.  
There are several large pot holes in Long Grove very close to the junction with Broad Lane. The Clerk will report these to Streetcare. HP
- R3. Parking at Peachs Garage.  
People are parking cars between the disused petrol pumps and Broad Lane. This obscures the line of vision for cars coming through the pinch point by All Saints Church, as well as making it difficult for pedestrians. The Clerk will report this to the police. HP

## HALLS

- H1. Memorial Hall.  
Mr. Hind reported that Risk Assessments have been carried out for the hall and it was agreed that Mr. Hind would pass a copy to the Clerk.  
Plans are moving ahead with improvements to the hall, and a quote has been agreed upon for CCTV at a cost of approximately £3,000.00 to include 6 cameras and the option to increase this to 8. The floor in the main hall is to be striped and resealed, the

Signature .....

Date .....

main front doors replaced, the entrance hall refurbished and the hatch in the main hall replaced. Quotes are being obtained for a concrete path around the exterior of the Oak Room.

H2. Memorial Hall Ownership.

The Clerk reported that the Memorial Hall is not an Asset of the Parish Council; it should therefore be removed from the Asset Register. BPC are the custodian trustees and hold the legal title, but it is held on charitable trust for the community. Mr. Brook asked what the responsibilities were of BPC and whether BPC should be insured to cover them. The Clerk will investigate.

HP

H3. October Festival.

Mrs. Clarke reported that the October Beer Festival, organised by The Victory Room Committee had been very successful and there had been no trouble. Any funds raised went to the Victory Room.

H4. Bucklebury Recreation Ground.

Questions have been raised about the fee of £5.00 to use the Recreation Ground, which belongs to WBC. Mrs. Clarke is investigating the position and will report back at the next meeting.

LC

## MAINTENANCE

M1. Cemetery.

Mrs. Frankum reported that a working party cut back rhododendrons in the Cemetery on Saturday 10<sup>th</sup> October.

It was agreed that a cleaner was needed to clean the chapel three times a year. The Clerk will look into organising this.

HP

M2. Cemetery Chapel Roof.

The Clerk reported that the company who repaired the vandalism damage to the roof were quoting approximately £4,000.00 to replace the roof tiles. It was agreed that the Clerk should contact Robin Jury for his advice.

HP

M3. Bucklebury Meadow - Seeding.

The small meadow was seeded on Friday 9<sup>th</sup> October. The land should therefore transfer to WBC on 9<sup>th</sup> October 2010. BPC are not willing to take ownership of the land until the legal position regarding the footpath is sorted out.

M4. Bucklebury Meadow – Copse.

The Copse is not being managed. Mr. Slatford agreed to discuss this with Steven Reeves from DWH.

TS

## PUBLIC PATHS AND THE ENVIRONMENT

Pp1. NAG.

Mr. Slatford reported that a Priority Profile has now been opened for speeding along Broad Lane. The Police are specifically concerned about the stretch from the pub to the Memorial Hall. Funding for hand held speed detectors (leading to speed enforcement) has been used and are now in use locally and will be used in the parish.

The Police are concerned about the level of vandalism at the Memorial Hall.

Police were called to Yattendon Estate where users of a 4x4 claimed they had the Estate's permission to be there; the police accepted this claim and didn't act; Yattendon Estate have not given such permission and are now working with the police to prevent similar incidents. It was agreed that the police need to know the position regarding Bucklebury Common, should a similar incident occur.

Signature .....

Date .....

Pp2. Bucklebury Flood Alleviation Project.

The Clerk reported that solicitors from the National Association of Local Councils (NALC) had looked at the proposal from Mr. Allison and determined that the BPC do not have the necessary powers to make such payments or sign the contract with the Environment Agency and WBC without the Power of Well Being. The Clerk has advised Mr. Allison of situation.

Pp3. Bucklebury Meadow – Line of Footpath.

The Clerk reported that Jon Thomas (WBC) has now returned to work and has had an initial discussion with a WBC solicitor regarding the footpath.

Pp4. Allotments.

The Clerk reported that Mr. Hartley Russell had telephoned to discuss the allotments on the common. There are currently the following allotments in use: 7 allotments in The Slade; 5 in Turners Green; 1 in Miles Green; 2 at Chapel Row and 1 at Hopgoods Green. An additional allotment is being cleared at Miles Green. There are a number of disused allotment sites on the Common, sited at the following locations: near Hilliers on The Avenue; between Miles Green and Byles Green; at Chapel Row (South of the green); along Sadgrove Lane, between Fairchilds Cottage and The Dell; 2 sites at Scotland – near Scotland Cottage and near Barbers Pightle. Historically there were around 50 allotments on the common. All of these allotments belong to Bucklebury Estate. Currently there is no one on the waiting list.

It was agreed that there should be a question relating to allotments on the questionnaire which goes out as part of the Parish Plan.

## YOUTH

Y1. Fred Dawson Memorial Play Park.

The Clerk reported that all the new equipment is understood to be on site and progress is being made with its installation.

## GENERAL ADMINISTRATION

Ga1. Common Clearing.

Mrs. Dickens and Mrs. Brims will be arranging the refreshments after Common Clearing. Skips will be at Chapel Row and the Memorial Hall.

Ga2. BALC training – How to be a better Councillor.

Mr. Brook would like to attend the above course at a reduced cost to members of £35.00. This was agreed and the Clerk will forward his details to BALC.

HP

Ga3. Bucklebury Vision.

The Clerk will contact Mike James who organised the printing of the existing Bucklebury Vision to find out more details of work involved, cost and volume originally printed.

HP

## PARISH PLAN

Pp1. Parish Consultation.

Mr. Brook thanked all the people who had helped at the two parish consultation sessions. A lot of comments were received regarding the traffic calming in Upper Bucklebury. Some work to consolidate all of the comments received is taking place before working with Greenham Common Trust. The intention is to put a questionnaire out with the January edition of The Oaks.

Pp2. Parish Plan Funding.

Mr. Brook needs to write a funding plan and make some grant application for the Parish Plan. Mr. de Lara agreed to help with this task.

JdL  
PB

Pp3. CCB Stakeholder Meeting.

Mr. Brook reported that he had attended a CCB stakeholders meeting at which he learnt that CCB wish to move from being a facilitating organisation to more of a

Signature .....

Date .....

09/37

lobbying organisation. This is particularly felt to be the case as all the parishes have similar issues and CCB has very good infrastructure.

Ppl4. Parish Plan – Meet the Expert Event: Transport Exchange.

WBC have organised an event to support Community groups developing Community plans where the transport team will be sharing their initial thoughts for the future and also be available to answer queries. This event will take place on 29<sup>th</sup> October from 6.30 – 8.30pm in the Council Offices, Newbury.

Ppl5. Outdoor Gym.

Mr. Slatford asked if a question regarding Outdoor Gym facilities could go on the Parish Plan questionnaire.

FINANCE

F1. Balances:

Lloyds Treasurers Account	£31,660.76	At 18/9/09.
Scottish Widows Call Account	£27,739.74	At 2/7/09.
Scottish Widows Gilroy Bequest Account	£4,657.94	At 2/7/09.
Scottish Widows Memorial Hall Extension Fund	£38,687.51	At 2/7/09.

The Clerk reported that once all the cheques which have been signed are presented and the latest lodgement made the balance in the current account will be £8,146.19.

F2. Cheques signed by Councillors since the last meeting:

The Alpha Xperience £297.50 Autumn edition of The Oaks.

F3. Cheques signed by Councillors:

C. R. Landscapes	£500.16	July, August and September Cemetery Maintenance.
Southern Electric Contracting Ltd.	£26.84	July, August and September Streetlights.
Society of Local Council Clerks	£55.60	Local Council Administration, Arnold-Baker.
Greg Eaton	£6.00	Turners Green & Roundfield Oaks distribution.
J. Hanson	£3.00	Broad Lane Oaks distribution.
C. Morris	£3.00	Berrys Rd. Oaks distribution.
E. J. Weedon	£6.00	Burdens Heath & Hopgoods Green Oaks distribution.
Mrs. A. I. Banks	£6.00	Little Lane & Long Grove Oaks distribution.
B. Wolstenholme	£3.00	Tylers Lane & The Slade Oaks distribution.
Playground Facilities Ltd.	£6,833.30	Fred Dawson Play-park, second instalment.
Mr. P. Brook	£20.16	Expenses for Parish Plan consultations.
Mrs. H. M. Pratt	£457.97	September '09 salary & expenses.
Bucklebury Parish Council – MHE	£19,304.84	Veolia grant and VAT return.

F4. Half Yearly Accounts.

The Clerk circulated the half yearly accounts, showing budgeted figures, spending to date and projected spending for the year. These were approved by BPC.

F5. Cash flow.

It was agreed that the Clerk would prepare a cash flow for the November meeting. It was agreed that the requirement for cash flows beyond November would be discussed at the November meeting.

Signature .....

Date .....

CORRESPONDENCE

C1. GLEAM AGM.

The GLEAM AGM will be held on Friday 23<sup>rd</sup> October starting at 2pm at Newbury Rugby Club.

C2. Chapel Row Red Phone Box.

BPC have received the option to purchase the red phone box, without the telephone facilities at Chapel Row for £1.00. It was agreed that BPC were not interested in purchasing the phone box, but would prefer it to be moved to Bucklebury Village to replace the modern phone booth next to the Victory Room. It was agreed that the Clerk would write to BT.

C3. Junior Citizen of the year 2009.

Nominations for Junior Citizen of the Year 2009 have been requested. The Clerk will pass the information to the school.

C4. Allocation of English Rural Housing Association Properties.

English Rural Housing Association follows the government initiative about giving tenants choice over where they live and the conditions of properties. They operate the Choice Based Lettings System, under which applicants registered on the housing register can apply for properties which are advertised on a fortnightly bases. English Rural Housing Association is trying to promote the need to be registered on the housing register.

C5. Gambling Act 2005.

The Clerk reported that BPC have been consulted on the WBC Gambling Policy regarding the Gambling Act 2005, which is due for review by 13<sup>th</sup> December 2009.

C6. SLCC Course: Fresh Air and Exercise – Common Lane, Village Greens, Rights of Way and Open Spaces.

The Clerk has received notification of this course to help Clerks and Chairman deal effectively with and manage these areas. The cost is £65.00 per delegate. It was agreed that both Mrs. Frankum and the Clerk should attend this course given it's relevance to BPC. The Clerk will investigate whether BPC is eligible to obtain a grant to assist with the funding of this course.

HP  
WF

C7. Royal Berkshire Fire and Rescue Service.

The five year integrated Risk Management Plan 2010/11 – 2015/16 has been received. Comments are welcome during the consultation period running until 4<sup>th</sup> January 2010. Mr. Slatford agreed to review the plan.

TS

The meeting closed at 9.50pm.

<b>NEXT MEETING:</b>	<b>Monday 10<sup>th</sup> November 2009</b>
<b>PLEASE NOTE THE FOLOWING DATES:</b>	
<b>District Parish Conference</b>	<b>6pm on Tuesday 24<sup>th</sup> November 2009</b>

Signature .....

Date .....