

MINUTES OF A MEETING OF THE BUCKLEBURY PARISH COUNCIL
Held at the Bucklebury Memorial Hall on Monday 10th May 2010.

PRESENT

Mr. S. Beeson; Mr. D. Heslop; Mrs. L. Clarke; Mr. A. Gilbert; Mr. P. Brook; Mr. H. Hind; Mr. J. de Lara; Mrs. P. W. Frankum; Mr. J. Brims; Mrs. H. Pratt (Clerk).

APOLOGIES

Mr. T. Slatford; Mr. B. Dickens.

ALSO PRESENT

Mr. G. Heslop.

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

E1. Chairman.

Mr. Brook proposed that Mrs. Frankum continue as chairman of BPC until May 2011. This was seconded by Mrs. Clarke and unanimously agreed.

E2. Vice Chairman.

Prior to the meeting, Mr. Dickens had informed the Clerk that he was willing to stand as vice chairman. Mr. Brims proposed that Mr. Dickens become vice chairman; this was seconded by Mr. Gilbert and unanimously agreed.

REPRESENTATION ON OUTSIDE BODIES.

R1. Memorial Hall Committee.

Mr. de Lara proposed that Mr. Hind and Mr. Gilbert remain on the Memorial Hall Committee as representatives of BPC; this was seconded by Mr. Heslop and unanimously agreed.

R2. Victory Room Committee.

Mr. Heslop proposed that Mrs. Clarke remain on the Victory Room Committee as a representative of BPC; this was seconded by Mr. Brook and unanimously agreed.

R3. Recreation Ground Committee.

Mr. Heslop proposed that Mrs. Clarke remain on the Recreation Ground Committee as a representative of BPC; this was seconded by Mr. Beeson and unanimously agreed.

R4. Commons Advisory Committee.

Mrs. Clarke proposed that Mr. Beeson remain on the Commons Advisory Committee; this was seconded by Mr. de Lara and unanimously agreed.

R5. NAG (Neighbourhood Action Group).

Mr. Beeson proposed that Mr. Slatford remain on the NAG; this was seconded by Mr. Heslop and unanimously agreed.

APPOINTMENT OF COMMITTEES

A1. Burial Board.

It was agreed that Mrs. Frankum, Mr. Brims and Mr. Dickens would remain on the Burial Board, with Mrs. Frankum as the chairman.

A2. Planning Committee.

It was agreed that all members of BPC would remain on the Planning Committee and that Mr. Dickens would remain as chairman.

MINUTES

Bucklebury Parish Council Minutes for Meeting held on 12th April 2010.

The minutes of the BPC meeting held on 12th April were agreed as a true record of the meeting and signed by Mrs. Frankum.

Planning Committee Minutes for Meeting held on 26th April 2010.

Signature

Date

The minutes of the Planning Committee meeting held on the 26th April were agreed as a true record of the meeting and signed by Mrs. Frankum.

TOPICS

T1. Communication with the Parish.

BPC discussed the most efficient way of communicating with the parishioners, particularly about imminent events e.g. road closures, refuse collection, snow etc. It would be solely for BPC to pass information to parishioners. Possible options mentioned included a yahoo group; the Clerk to manage a distribution list and manually email the list; social networking sites such as Facebook or Twitter. It was felt that a yahoo group was probably the most practical of those discussed, although there was concern that this may be a little too technical for a lot of parishioners. There was also some discussion about authorisation/validation of users for a yahoo group. BPC must be mindful of the Data Protection Act whatever method is ultimately chosen. Mr. de Lara will continue to investigate the matter and update BPC at the June meeting. JdL

PLANNING

Plans submitted for approval:

- P1. 10/00816/HOUSE Downhill Cottage, The Slade.
Erection of single storey porch over north west elevation.
BPC has **no objection** to this application.
- P2. 10/00865/HOUSE The Barn, Marlston (formerly Fifield Farm Cottage).
Erection of new detached garage and carport.
BPC **objects** to this application on the grounds of the overdevelopment of the site and the bulk of the proposed garages.
- P3. 10/00902/HOUSE The Cottage, Zin Zan.
Proposed domer window to rear elevation.
BPC has **no objection** to this application.

Planning applications determined:

- P4. 10/00526/HOUSE White Lodge, Hatch Lane.
New detached garage.
BPC **objected** to this application on the grounds of the impact of such a large garage on the neighbours. An amendment was received, reducing the area and height of the garage and it was subsequently **approved**.
- P5. 10/00569/HOUSE Raemar, Little Lane.
One and a half storey extension, attic conversion and detached garage.
BPC **objected** to this application due to the light impact on Summerfield. An amendment, removing the detached garage from the application was received by WBC and the application was subsequently **approved**.

- S1. Schools. Nothing to report.

HALLS

- H1. Victory Rooms.
Mrs. Clarke reported that the barn dance being organised is scheduled for 3rd July and not the 26th June as advertised in The Oaks.
- H2. Memorial Hall.
Mr. Hind stated that the AGM of the Memorial Hall will be held on Tuesday 11th May at 7.30pm in the Memorial Hall.
The floor which has recently been refurbished has been damaged by a generator being

Signature

Date

dragged across it for a bouncy castle.

The committee are considering moving the heating controls from the boiler house to the stage and boxing in the controls on the radiators in order to stop people fiddling with them.

Insurance company approval is currently being awaited for the repairs to the front door after the vandalism reported at the last meeting.

The committee are also investigating how to improve the sound proofing between the Oak Room and the main hall.

MAINTENANCE

M1. Cemetery Chapel – Roof.

Mr. Poole has kindly looked at the roof of the chapel and sent an email confirming the status of it. There are no known leaks and no signs of water ingress. It was agreed that no further action needs to be taken on the roof at the current time.

M2. Mortons Lane Copse.

The copse is due to transfer to WBC and then to BPC.

The copse has received no management by DWH since it was planted over 3 years ago. It should have been managed properly and thinned out. This needs to be done before the land is transferred. The Clerk will write to DWH and copy WBC requesting that this work take place.

HP

M3. Cemetery Well.

After the discussion at the last BPC meeting, the Burial Board have met and recommended that lid of the well is padlocked, instead of the previous suggestion of fencing the area. It was agreed at this meeting that a combination padlock was the preferred option. A notice will be put on the chapel notice board, asking anyone requiring water from the well to contact the Clerk for the combination number.

M4. Cemetery Bench.

The Burial Board have recommended that an oak seat for three people should be placed at the back of the chapel, centered on the middle of the chapel, with a concrete slab underneath the bench for securing and which will be large enough for people to rest their feet. This will be funded from the money left by Olive Edwards and the bench will have a brass plaque to this effect. This was unanimously agreed by all present.

HP

M5. Bucklebury Meadow – Reinstatement of hedge.

It was agreed that Mr. Slatford would talk to the owner of 9 Mortons Lane in order to help BPC identify a sensible plan for the ultimate reinstatement of the hedge.

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PUBLIC PATHS AND THE ENVIRONMENT

Pp1. Avenue of Oaks.

It was suggested that making the three new oak trees in Bucklebury Meadow into an avenue of oak trees to mark the Olympics being held in the UK in 2012 might be a possibility. It was agreed that Mr. Beeson would ask Andrew Waters (the farmer who currently farms the meadows) for his opinion. The Clerk will contact the school and find out whether they may be interested in being involved.

SB

HP

Pp2. Footpaths needing clearance.

Mr. Beeson reported that he has been asked to nominate footpaths which need to be cleared to the Pang Valley Conservation Volunteers (Dennis Gower).

Pp3. 4x4 Usage on the Common.

Mr. Beeson reported that photos had been sent to him of illegal 4x4 usage around The Slade which he forwarded on to the police and WBC. This ultimately (with improved photos) resulted in a Section 59 notice being issued. Logs are being moved into several areas of the Common to try and reduce access by 4x4s.

GENERAL ADMINISTRATION

Signature

Date

10/24

- Ga1. Policy for donations to charities.
Mrs. Clarke has updated the donations policy document and will forward it to all members for ratification at the June meeting of BPC.
- Ga2. GLEAM life membership.
Mr. Beeson reported that he had exchanged email with David Marr (GLEAM) on the subject of BPC becoming a life member of GLEAM. Mr Marr considered it would be more convenient if BPC retained annual membership, so they receive a yearly reminder of their annual donation. It was agreed by all present that BPC retain annual membership..
- Ga3. Dates in The Oaks.
There was some discussion about whether or not the dates of BPC and Planning Committee meetings should be published in the diary on the back page of The Oaks. It was agreed that these meetings should be published in The Oaks, but that it shouldn't be in the diary section as this was for "one off" events.
- Ga4. Web usage.
Mr. de Lara reported usage of the web site. The majority of people using the web site would appear to look at the minutes of BPC meetings.
- Ga5. Street Lighting.
Mr. de Lara reported that the tariff which BPC have been billed for the streetlights has been incorrect for a number of years. Credits back to 2004/5 have been agreed with the electricity board.

PARISH PLAN

- Pp11. Questionnaire.
Mr. Brook thanked the team who put all the questionnaires into envelopes for each individual household. The questionnaires have now been delivered to all households for parishioners to fill in. After they have been collected, the next stage will be transfer the data onto the computer.
It was agreed that the draw for the returned questionnaires would be drawn by Mrs. Frankum and that BPC members were not eligible to win the prize.

FINANCE

- F1. Balances:

Lloyds Current Account	£23,007.81	At 20 th April 2010.
Scottish Widows Reserve Account	£16,739.74	At 31 st March 2010.
Scottish Widows Gilroy Account	£4,459.13	At 31 st March 2010.
Scottish Widows Memorial Hall Extension Account	£13,414.75	At 31 st March 2010.
- F2. Cheques signed by Councillors since the last meeting:

Bucklebury Construction	£2,206.07	Gate, door, frame, fittings and labour for Memorial Hall.
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- F2. Cheques to be signed by Councillors:

Peter Dorrell & Company	£3113.75	Refurbishment of Memorial Hall floor.
Zurich Insurance plc	£791.93	BPC insurance.
The Alpha Xperience	£244.50	April edition of The Oaks.
T L Contracting	£370.13	Upper Bucklebury bus shelter repairs.
GLEAM	£15.00	Annual membership.
CCB	£30.00	Annual membership.
A. I. Banks	£15.00	Long Grove & Little Lane Oaks delivery and questionnaire collection.
J. Hanson	£6.00	Broad Lane Oaks delivery and questionnaire collection.

Signature

Date

Miss. V. M. Pratt	£6.00	Turners Green & Byles Green Oaks delivery and questionnaire collection.
BTCV	£237.88	Pang Valley Conservation Volunteers insurance (includes Bucklebury Heathland).
Mr. S. Beeson	£9.19	Web site hosting.
Pang Valley FWAG	£88.34	Donations from candle lit carols in December '09.
Ron Kent	£50.00	Jan, Feb, March '10 Cemetery Superintendent.
Mrs. H. Pratt	£420.00	Clerks April '10 Salary.
Bucklebury Toddlers	£50.00	Donation – minute T1 Dec'09.
Bucklebury Tennis Club	£180.00	Donation – minute T1 Dec '09.
Bucklebury Wolves FC	£200.00	Donation – minute T1 Dec '09.
Friends of Bucklebury School	£250.00	Donation – minute T1 Dec '09.
West Berkshire Citizens Advice Bureau	£100.00	Donation – minute T1 Dec '09.
Bucklebury Guides	£300.00	Donation – minute T1 Dec '09.
Bucklebury County Blind Society	£100.00	Donation – minute T1 Dec '09.

CORRESPONDENCE

- C1. West Berkshire Draft Housing Strategy 2010 – 2015.
It was agreed that Mrs. Clarke would look at this consultation and report back to WBC. LC
- C2. District Parish Conference.
The District Parish Conference on Thursday 27th May will be a training session on the Code of Conduct. HP
- C3. Berkshire SLCC AGM and mini-training day – 19th May.
The Clerk would like to attend this meeting and training; the cost is £25.00. This was unanimously approved. HP
- C4. Local Access Forum.
There is a meeting on rights of way on Wednesday 2nd June at the Nature Discovery Centre, Thatcham. Mr. Beeson agreed to go. SB

The meeting closed at 9.30pm.

NEXT BPC MEETING:	Monday 14th June at 7.45pm
NEXT PLANNING MEETING:	Monday 24th May at 8.00pm

Signature

Date