

Bucklebury Parish Plan Action Register

Version 1.4

Last update 19/3/08

Steve Beeson

Number	Action item	Status/action required	Target date	Owner	Status 18/3
<b>THE ENVIRONMENT</b>					
1	<b>Action 1 a) i</b> To ensure the objectives set out in the North Wessex Downs Management Plan for AONB are considered and implemented where relevant and possible	1) Submission of Parish Plan to WBC February 2006	Review End 08	BPC Chair	Need to get latest status from Graham Pask
		2) Ask Dennis Gower to champion to NWDMP	March 07	2) Jeremy Brooke	Closed
		3) BPC Member to champion after elections and review	Jul 07	3) SBeeson	Ongoing – Need to meet with Sarah Ward
2	<b>Action 1 a) ii</b> Ensure that all Authorities with influence over Bucklebury are fully aware of the clear wish to remain a rural Parish.	Achieved as part of Parish Plan presentation and approval process. Ongoing representation to WBC Planning and Transport Policy through BPC “Business as Usual”	Closed	BPC Chair	
3	<b>Action 1 a) iii</b> Ensure issues are considered for inclusion in the District LDF draft and final Report for adoption by November 2008.	BPC has represented views and will continue through BPC discussions. LDF Draft has been finalised. Review LDF when published	Park	BPC Chair WBC Head of Planning Policy	Ongoing.

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4	<b>Action 1 b) i</b> Introduce improved surveillance (CCTV) and policing on the Common	First CCTV deployed in Q1 07. Results presented to BPC. CCTV will be in place on Common on rotation basis with other Commons. Review status every 6 months. To be taken to Common Advisory Committee	July 07 Dec 07 July 08 Dec 08	Steve Beeson BPC Chair	Ongoing – CCTV have been used and will be placed on the Common periodically. Additionally locals are reporting 4*4's and WBC legal department are writing to owners. Another focus day to be planned.
5	<b>Action 1 b) ii</b> Agree ways to ensure reporting of incidents (on common and thefts etc) and response to incidents is improved.	1) Article in Oaks asking residents to email Clerk with incidents and include list of contacts	July 07	Jeremy Brooke	Closed – now regular updates in OAKs etc/
		2) Clerk to establish and maintain register	July 07	BPC Chair	
		3) BPC to nominate lead post May Elections	July 07	SBeeson	
		4) Meet Community Safety Officer. (Rachel Craggs / Paul Hendry)	Dec 07	Tim Slatford	Meeting planned for early April – PCSO has not been effective

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		5) Send register to Police and meet to discuss on a regular basis and use Neighbourhood Action Groups	Dec 07	Tim Slatford	WIP – NAG meetings are being attended but are not effective – meeting to be set up with Local OIC
6	<b>Action 1 b) iii</b> Provide information leaflet of contacts to residents to ensure that incidents are reported in the most effective way and to the right authorities.	Action has been combined with (5) Action 1b) ii	Closed		
7	<b>Action 1c</b> Bucklebury Common Management role to be improved.	Parish Plan actions to be raised formally at the Commons Advisory Committee. Push for Implementation of action.	Feb 08	SBeeson	Closed – very close relationship with Paul Hendry and Simon Barnett, attend CAC. Ongoing issues with 4*4's and flytipping reported regularly
	Co-ordinate and ensure effective monitoring and follow-up.	See above	Closed		
	Press for Law Changes on byway use	Write formal letter via BPC to Paul Hendry and Local MP, cc: GLEAM and CPRE, NWDMB	May 07	Sbeeson	WIP – Some progress has been made – with many byways now restricted. Although this needs further discussion – steve will discuss with Paul/Simon
	Contact WBC Environmental Services for further information and support.	See above	Closed		

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	Offer support to GLEAM* in their action to restrict misuse of byways by off-roaders & motor-cyclists.	Engagement with GLEAM (contribution ongoing from BPC) Discussion with WBC via Councillors and Land Owner. Temporary felling of trees on non byways tracks used by off roaders. Review Temporary restrictions signage in winter See action above on CCTV	Closed Nov 08 Q4 07 Q4 07 Closed	Steve Beeson	WIP – signs put up regularly (and taken) down again !) Focus weekend to be driven in early April
	Support pressure groups who campaign on this issue nationally. The Campaign for the Protection of Rural England, British Horse Society. Ramblers Association, the North Wessex Downs AONB Council of Partners and the local MP.	Nominate BPC member and write to interested parties	Jun 08	SBeeson	WIP
8	<b>Action 1 d) i</b> Consider implications and costs of a scheme to introduce 'Cattle grids' on the more strategic roads	Mark Edwards at WBC has been actioned and will need to be chased	Dec 07	Steve Beeson	Can be closed. Initial investigations show this is not feasible but will see if mark Edwards comes back with anything before closing

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	onto Bucklebury Common.	BPC to produce own pre-study – draft issued to BPC	May 07	BPC Chair	
9	<b>Action 1 d ii</b> Consider the practicalities for the maintenance and management of recent extension to the Common Heathlands area.	Ask Tim Culley to produce a formal report to BPC on annual basis	Mar 07 Mar 08 Mar 09 Mar 10	Steve Beeson	Closed – Letter rec'd from Tim and included in BPC minutes in Jan/feb 08. Confirmed finances in place for next 4 years
10	<b>Action 1 e)</b> Consider quarterly placement/collection of skips consult with parishioners and introduce regular rubbish clearance throughout the year at selected sites.	BPC to continue twice annually Common Clearing days	Ongoing	BPC Chair	Ongoing – next clearance 29 <sup>th</sup> March
		Discuss with WBC (Jackie Ward) introduction of skips / recycle bins at strategic locations, review consequences to parishioners	Dec 07	John Brims	O/G
11	<b>Action 1 f)</b> Introduce methods of control and education to stop/reduce flytipping and general dumping of rubbish	Promote (in the OAKS etc) the Council's STREETCARE call centre number which provides a prompt response to reports of flytipping.	Closed	BPC Chair	Closed – WBC Ranger also patrols and pick up rubbish 3 times a week. Not always perfect but better. Will Keep chasing.

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		Contact School headmistress to include as a regular topic	Oct 07	BPC Member TBC	Ongoing
<b>PLANNING AND HOUSING</b>					
12	<b>Action 2 a)</b> Policies in the Parish Plan and recommendations in Bucklebury Vision (n.b. SPG) must be carried forward into the LDF. To ensure our issues are considered and included as appropriate in the LDF.	Representations made into LDF, Maintain the impetuous through ongoing business with WBC Will be considered in every planning application	Closed		

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13	<p><b>Action 2 b)</b>            Press for the Settlement Boundary containing Upper Bucklebury to be removed so as to leave the village in the AONB. To ensure our issues are considered in the LDF.</p>	<p>Ongoing discussions with WBC although decision made to maintain Settlement Boundaries at district level so ability to influence is restricted</p>	<p>Review annually Jun 08</p>	<p>BPC Chair</p>	<p>Ongoing – needs to be urgently reviewed</p>
14	<p><b>Action 2 c)</b>            BPC to seek greater influence in local planning applications and to seek discussions with WBC's Head of Planning and Transport.</p>	<p>Discharged – Refer BPC Minutes and Business as Usual. Position defined in Parish Plan and BPC will continue to argue the case in every application</p>	<p>Closed</p>		

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15	<b>Action 2 d)</b> Ensure WBC SPG is established to protect rural 'Back Development'. Ensure issues are considered in the LDF draft and final report.	Maintain pressure on WBC and request to add as agenda item at district council conferences	Each WBC Conference	BPC Chair	Ongoing
<b>THE ECONOMY</b>					
16	<b>Action 3</b> Support small local home based service related and/or farming diversification schemes and to assist with redundant farm building conversion applications for premises.	Consider each Planning Application on its Merits.	Ongoing	Durren Heslop	Ongoing
<b>ROADS</b>					

Number	Action item	Status/action required	Target date	Owner	Status 18/3
17	<b>Action 4 a)</b> Press for greater enforcement of existing speed restrictions in Upper Bucklebury and Chapel Row.	Discussions to be held with WBC Highways Mark Edwards/Andy Garrett and traffic calming measures are to be implemented on Broad Lane in 07	Review annually Dec 07	John delara	Ongoing – work due to start in this summer.
	Agree traffic calming measures with WBC – Highways Department.	Discussions with WBC Highways initiated for other danger spots on Parish Roads, sections in question to be defined by BPC	Jul 07	BPC Chair Harry Hind	WIP – Quiet lanes introduced but do not appear to have much impact on speed. Need to review where else we need to slow traffic. NAG has an action to reduce speed in the parish
	Agree road safety issues with WBC Road Safety Manager	Closed – see part 1 above	Discharged		
18	<b>Action 4 b)</b> Agree issues and options with WBC and seek the imposition of Local Traffic Orders to limit LGV to access only.	Raised with WBC and waiting output of review in Mid 07	Jul 07	Mike James	Ongoing – need to chase up WBC ? Can Sarah Ward help chase Mark Edwards/Andy Garrett

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	Seek support for a national campaign to control LGV use of non classified roads	Park until Mid 08	Jun08	Mike James	Ongoing
19	<b>Action 4 c)</b> Establish a 3 year programme for resurfacing and maintenance.	Good progress achieved in 2006 and ongoing 5 year programme in place and add new requirements as required	Jan 08	Barry Dickens	Ongoing – regular repairs are underway and roads are generally good. Review of signs being undertaken.
20	<b>Action 4 d)</b> Review full assessment of “Quiet Lane” trial sites. Then assess value in Bucklebury and introduce if found appropriate and effective.	Discharged. WBC planning document issued to local residents. Trial Section of Roads Due to be implemented in 07 Assessment to be made after trial	Review after trial Period	BPC Member TBC	Closed – Quiet lanes implemented – but
21	<b>Action 4 e)</b> a) Review key signage. b) Introduce effective proposals and eliminate unnecessary signs.	Review completed in 06 and unnecessary signage removed	Closed		
<b>TRANSPORT</b>					

Number	Action item	Status/action required	Target date	Owner	Status 18/3
22	<b>Action 5 a)</b> Review alternative services for targeted groups and ensure widest understanding of facilities available. Distribute information for residents on all available information on public and other Community transport services	Assign to BPC Member after 07 elections	Jul 07	John DeLara	Onoging
23	<b>Action 5 b)</b> Support and action relevant sections of Bucklebury Primary School "Travel plan" now accepted by WBC.	Discharged – agreed and put in place	Closed		
	<b>UTILITIES</b>				

Number	Action item	Status/action required	Target date	Owner	Status 18/3
24	<b>Action 6 a)</b> Seek confirmation from Thames Water that the water mains on Harts Hill will be replaced in the immediate future	Write to Thames Water again – Jeremy Brooke to draft letter and Clerk to send.	Mar 07	John DeLara	Closed.
25	Press for extended recycling services from WBC	Defer until WBC recycling plant decision / move complete – see also Action 1 e)	Jan 08	John Brims	Closed – WBC have implemented new scheme
<b>SCHOOLS AND YOUTH</b>					
26	<b>Action 7 a)</b> Ensure the design for the MH extension will provide improved facilities for both Toddler Group and Pre-school.	Subject to discussion with BPC and Memorial Hall committee and Parish. Project under review with Memorial Hall committee before further commitment	Jul 07	BPC Chair	Closed – planning permission now granted and public consultations completed.

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	Support the MH Extension Committee in implementation of completion of project.	Project under review with Memorial Hall committee before further commitment	Ongoing	BPC Chair	Closed – financial commitment has been made and minuted in BPC minutes. 3 BPC members site on Hall Improvement committee
27	<b>Action 7 b)</b> Support the MH extension to cater for Youth Club activities for all young people and to generate the voluntary support for supervision and develop and action plan	Subject to discussion with BPC and Memorial Hall committee and Parish	Jul 08	BPC Chair	Ongoing
	<b>WELFARE</b>				
28	<b>Action 8 a)</b> Establish a review team to study the status of welfare support in the Parish and ways to improve the awareness of services.	Discuss with Chapel Row Community group (John Raven) and St Martins group and agree an action plan	May 07	Jeremy Brooke	Ongoing

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	Introduction of a "Welcome to Bucklebury" booklet for newcomers.	Jeremy to produce a draft and Clerk to maintain and distribute as required from advice from BPC Members	Ongoing	BPC Clerk Jeremy Brooke	Ongoing
29	<b>Action 8 b)</b> Develop an action plan to introduce an increased presence of police (COMMUNITY POLICING).	Regular BPC discussions with Local Police - pressure for Community police NAGS etc Review 6 Monthly. Set up meeting Rachel Craggs	Dec 07	Tim Slatford	Ongoing – meeting with Police confirmed for early April – PCSO engagement is not working well – lack of visibility
<b>SPORTS AND LEISURE</b>					
30	<b>Action 9 a)</b> Improved facilities for indoor education, recreation and sports	Review the costs (both capital and running) and funding for the memorial hall extension before final commitment to construction	May 07	BPC	Closed – financial Commitment has been made.

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31	<b>Action 9 b)</b> Continue the ongoing bi-annual programme of review of the condition of the footpaths around the parish and assess progress of maintenance by WBC	Nominate BPC member and discuss with WBC and seek outside help – perhaps Dennis Gower PVCV carry out path clearance	May 08	Sbeeson	Ongoing – Boardwalk at ZinZan completed with BPC support. Other paths and tracks have been repaired by WBC such as at Sadgrove Farm and by “old Oak” tree. Steve Beeson reviews and cleared on a regular basis.
	Review the current status for options to introduce cycle ways on and around the common and parish	Nominate BPC member and discuss with WBC	May 08	BPC Member TBC	Ongoing